



Payson Pines Homeowners Association Event Calendar

2024

January 2024

Monday, January 1 – All Payson Pines HOA Assessments are due.

- ARS 33-1803 allows a late fee to be charged 15 days after the published due date, however it has been the practice of the Association to allow a 30-day time frame. A late fee will be added to any assessment not paid by the published grace period date.

Fee for late payment of assessment: \$15

- **Audit of 2023 financials to be completed within 60 days of year end.** (Ref: 33-1810)
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Saturday, January 20 – Open Board of Directors Meeting

10:00 A.M. at Payson Masonic Lodge – 200 E. Rancho Road, Payson, AZ 85541

February 2024

No official PP HOA events, “calls for volunteers” may be distributed at various times by PP HOA committee chairpersons.

March 2024

Friday, March 1 - Audit of 2023 financials to be due and submitted to the Arizona Corporation Commission along with a list of the 2024 Payson Pines Board of Directors. (Ref: 33-1810)

April 2024

Saturday, April 20 – Open Board of Directors Meeting

10:00 A.M. at Payson Masonic Lodge – 200 E. Rancho Road, Payson, AZ

May 2024

Saturday, May 4 – (**Firewise Committee**) National Firewise Day & Community cleanup

- Lunch in common area for participants
- The association will help residents if needed.



Payson Pines Homeowners Association Event Calendar

Saturday, May 4 – (Entertainment Committee) Spring Community Social (details will be shared with homeowners closer to the event date.)

May-Continued

Monday, May 27 (Election Committee) – Annual PP HOA election ballots prepared for mailing to members for mail-in balloting.

June 2024

Monday, June 17 – (Election Committee) Payson Pines Board of Directors election cover letter and ballot to be mailed to all PP HOA homeowners with a non-stamped, addressed return envelope. Completed ballots are due by mail, by Thursday, July 18.

July 2024 – Annual Meeting

Thursday, July 18 – Mail-in ballots due into Association

Saturday, July 20 - Payson Pines HOA – Annual Meeting & Elections

10:00 A.M. at Payson Masonic Lodge – 200 E. Rancho Road, Payson, AZ

- 10:15 Election balloting closed.
- Annual members meeting Open Forum
- Election announcement and seating of Board
- **10:45 - Special Board Meeting -election of officers**

August 2024

Wednesday, August 14 – Submit Officer and Director changes to Arizona Corporation Commission. (Process is completed managed by Mulcahy Law Firm, P.C. and overseen by the PPHOA Treasurer)

Wednesday, August 14 - Submit Key Executive & signature notifications to Association bank.

September 2024

Friday, September 06 -Association budget process starts

Saturday, September 14 – Fall Social at the Common Area for all residents

Friday, September 27 - Final 2023 budget development.



Payson Pines Homeowners Association Event Calendar

October 2024

Friday, October 4 - Budget finalization - Send to Board for review and comment as required to finalize

Saturday, October 19 – Open Board of Directors Meeting

10:00 A.M. at Payson Masonic Lodge – 200 E. Rancho Road, Payson, AZ

- Pass 2024 Budget and establish 2024 Annual Assessment level

November 2024

~~Wednesday, November 6~~ **Friday, November 15th** Latest date for FY 2024 budget adoption. (Ref: CC&R 6.4)

December 2024

Monday, Sunday, December 1 - Final date for budget and assessment invoice distribution to owners. (Ref: CC&R 6.4)

Association liability, Officer and Director 2023 Insurance premium due.

- 2024 Liability Insurance expiration expires

Tuesday, December 31 - Closeout of annual fiscal year



Payson Pines Homeowners Association Event Calendar

----- 2025 -----

January 2025

Monday, Sunday, January 1 – All Payson Pines HOA Assessments are due. - ARS 33-1803 allows a late fee to be charged 15 days after the published due date, however it has been the practice of the Association to allow a 30-day time frame. A late fee will be added to any assessment not paid by the published grace period date.

Fee for late payment of assessment: \$15

- **Audit of 2023 financials to be completed within 60 days of year end.** (Ref: 33-1810)

Saturday, January 18 – Open Board of Directors Meeting

10:00 A.M. at Payson Masonic Lodge – 200 E. Rancho Road, Payson, AZ 85541

February 2025

No official PP HOA events, “calls for volunteers” may be distributed at various times by PP HOA committee chairpersons.

March 2025

Monday, March 3 - **Audit of 2024 financials to be due and submitted to the Arizona Corporation Commission along with a list of the 2025 Payson Pines Board of Directors.** (Ref: 33-1810)

April 2025

Saturday, April 19 – Open Board of Directors Meeting

10:00 A.M. at Payson Masonic Lodge – 200 E. Rancho Road, Payson, AZ

May 2025

Saturday, May 3 – (**Firewise Committee**) National Firewise Day & Community cleanup

- Lunch in common area for participants
- The association will help residents if needed.



Payson Pines Homeowners Association Event Calendar

Saturday, May 3 – (Entertainment Committee) Spring Community Social (details will be shared with homeowners closer to the event date.)

Monday, May 26 (Election Committee) – Annual PP HOA election ballots prepared for mailing to members for mail-in balloting.

June 2025

Monday, June 16 – (Election Committee) Payson Pines Board of Directors election cover letter and ballot to be mailed to all PP HOA homeowners with a non-stamped, addressed return envelope. Completed ballots are due by mail, by Tuesday, July 1.

July 2025 – Annual Meeting

Thursday, July 17 – Mail-in ballots due into Association

Saturday, July 19 - Payson Pines HOA – Annual Meeting & Elections

10:00 A.M. at Payson Masonic Lodge – 200 E. Rancho Road, Payson, AZ

- 10:15 Election balloting closed.
- Annual members meeting Open Forum
- Election announcement and seating of Board
- **10:45 - Special Board Meeting**
Appointing of Officers, Committee Chairs, and ARB Chair – no open agenda.

August 2025

Wednesday, August 13 – Submit Officer and Director changes to Arizona Corporation Commission. (Process is completed managed by Mulcahy Law Firm, P.C. and overseen by the PPHOA Treasurer)

Wednesday, August 13 - Submit Key Executive & signature notifications to Association bank.

September 2025

Monday, Thursday, September 04 -Association budget process starts

Saturday, September 13 – Fall Social for Payson Pines residents in the Common Area

Friday, September 26 - Final 2023 budget development.



Payson Pines Homeowners Association Event Calendar

October 2025

Friday, October 3 - 2026 budget finalization - Send to Board for review and comment as required to finalize

Saturday, October 18 – Open Board of Directors Meeting

10:00 A.M. at Payson Masonic Lodge – 200 E. Rancho Road, Payson, AZ 85541

- Pass 2026 Budget and establish 2026 Annual Assessment level

November 2025

Wednesday, November 5 – Latest date for FY 2025 budget adoption. (Ref: CC&R 6.4)

December 2025

Monday, December 1 - Final date for budget and assessment invoice distribution to owners. (Ref: CC&R 6.4)

Association liability, Officer and Director 2023 Insurance premium due.

- 2025 Liability Insurance expiration expires

Wednesday, December 31 - Closeout of annual fiscal year