**Payson Pines Homeowners Association**

Emergency Board Meeting

July 28, 2022

Minutes of the Emergency Board Meeting

**Call to Order:** President Craig Johnson, called to order at 1:22PM                                      **Attendance**: 3

Secretary Smith took Board attendance and declared a quorum of board and HOA members were present to conduct business.

**Board members present:**

·         President: Craig Johnson

·         ARB Chair:  Bruce Halvarson

·        Secretary: Carol T. Smith

**President’s statement and purpose of the meeting:**  Todays’ meeting is to address the unanticipated departure of Elle Watts as PPHOA treasurer. Her resignation was submitted July 27. President Johnson offered to take the position of treasurer effective immediately and until further notice.

The president upon his return, will go with Ms. Watts to remove her name from the PPHOA bank account and adding his name as the official signature for the checking account and subsequent banking instruments.

No other business of the Payson Pines HOA was discussed.

ARB Chair and board member Halvarson, moved to approve the change due to this unanticipated vacancy of the treasurer’s position, Secretary Smith seconded, the motion carried.

Secretary Smith moved that the emergency meeting be adjourned, President Johnson seconded, motion carried.

Emergency meeting adjourned at 1:37PM

Respectfully submitted,

Carol T. Smith

Carol T. Smith, Payson Pines HOA Secretary